

# FAMILY VIOLENCE PREVENTION PROGRAM FORUM 2020 REGISTRATION



March 10 - 13, 2020 | Radisson Downtown Winnipeg

Thank you for registering to attend the Circling Buffalo Inc. Family Violence Prevention Program Forum. Please note: Travel, meals, and accommodations costs will be covered for 1 pre-registered participant from each First Nation (Family Violence Prevention representative) attending the session. Travel reimbursement will be prepared in advance, distributed on-site daily, and made payable only to the attendee. **There will be no cash on site.** We want to make the process as easy as possible! You will need to complete a separate registration form for each individual attending. Other community and organization contacts are invited to attend; however, expenses will not be covered for these individuals.

Please note that this 4 day event includes 2 days of Danger Assessment Training for Indigenous Population provided in collaboration with Ending Violence Across Manitoba Inc., and a 2 day forum to follow. Please identify if you will be attending both.

## REGISTRATION FORM – DEADLINE: March 2, 2020

**Please select which days you will be attending:**

March 10 - 11 Training

March 12 - 13 Forum

March 10 - 13 All 4 days

### PARTICIPANT INFORMATION

Job Title:	First Nation/Organization:
First Name:	Last Name:
Email Address:	Phone Number:
Fax Number:	

Note: Late registrations travel will be paid directly to the First Nation

### ADDRESS INFORMATION:

\*Please note some First Nations make the cheque payable via reimbursement to their Health Centre or Band Office. Please identify preferred method. If reimbursement is to yourself (as opposed to organization), please fill in with your address.

Address line 1:	City/Town:	Province:
Postal Code:	P.O. Box:	*Preferred Re-imbursement:

### TRAVEL INFORMATION

\*All airfare payouts must be met with travel receipts. Travel expenses will be paid as per Federal Treasury Board rates.

Travel preferred:	<input type="checkbox"/> Airfare	<input type="checkbox"/> Mileage	<input type="checkbox"/> Other (please specify):
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**Accommodations:** Participants are responsible for making their own hotel reservations. Hotel expense rate will be direct billed to Circling Buffalo Inc. A block of rooms has been secured at Radisson Hotel Downtown (204) 956-0410. Conference Group Block Code: Circling Buffalo. Group standard room rate is \$125.00 per night. **February 10, 2020 is the hotel cutoff date** so please secure a room before this date. Should you choose to make your reservation at another hotel, you will be required to cover the cost and a reimbursement will be made upon submitting the receipt to Circling Buffalo.

If you have any questions please contact us. Complete form and send (via email or fax) to the attention of: Caroline Ducharme

Phone: 204 623 3423 | Fax: 204 623 2882